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## Your Apartment Hunting Trip...

Remember, the more “legwork” you do before your apartment hunting trip, the more successful your trip will be. Your apartment trip should not be just a “look-see”. It should be a working visit to your new location, using every opportunity to identify a place to live before you leave.

Talbots will authorize 2-3 days for you to search for a new home. Authorized expenses will include mileage and tolls (or a flight and rental car if you are more than five hours from the new location) and a hotel stay, if applicable. Reasonable expenses for meals will also be covered.



## Know what you are looking for before you go!

- Perform internet searches on the area, many local newspapers can be found online and often have real estate listings.
- Network with existing Talbots employees in your new location. Someone may be able to refer you to local apartment complexes or may know someone who is a Property Manager.
- Contact the Chamber of Commerce for your new area. They will often send you helpful information... real estate listings, maps, local organizations, schools, shopping, etc...

## Identify your needs!

- How many bedrooms are you looking for in your new home?
- Do you want to live in a home or in a complex?
- Do you want a yard?
- Will there be on-site parking where you live?
- Is there public transportation?
- Do you want on-site security?
- Does your new home have washers/dryers on-site?
- Do you need a place that allows pets?
- Do you have children? Is there a school nearby? A Daycare?
- What can you afford? (Remember, the cost of living can vary significantly from city to city.)

Once you identify an apartment, be sure it is really affordable. What is the requirement to hold the apartment for you? First and last month's rent, security deposits and/ or cleaning fees are all things that may be requested of you. If an apartment is not in the area you want, the size you want, or the rent you want to pay... Don't Waste Your Time! **Make phone calls! Ask questions in order to find places to visit that match your needs!** Do not wait until you are in the new location to contact Landlords/Property Managers! Being prepared and having appointments scheduled prior to the trip will guide you toward success in finding your new home! **Schedule as many appointments to see apartments as you can!**